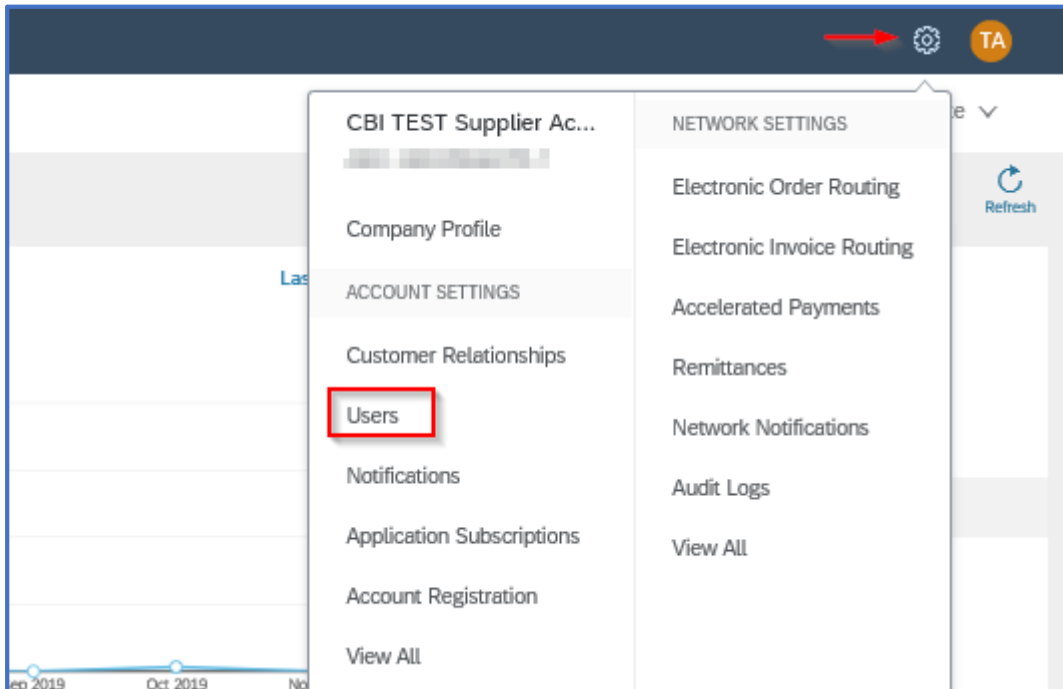


Modify Users

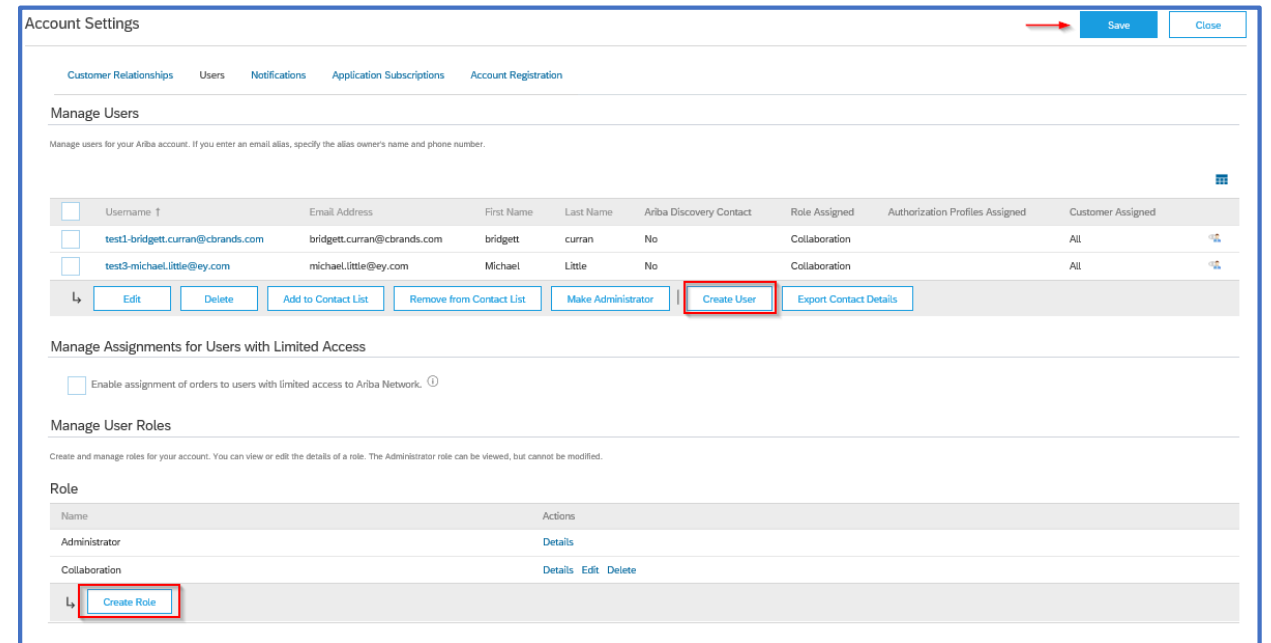
If your company has multiple users that need to log into the Ariba Network, you can provide access and assign different roles depending on their positions.

1. Select **Company Settings > Users**:



2. User set up options available in “User” page:

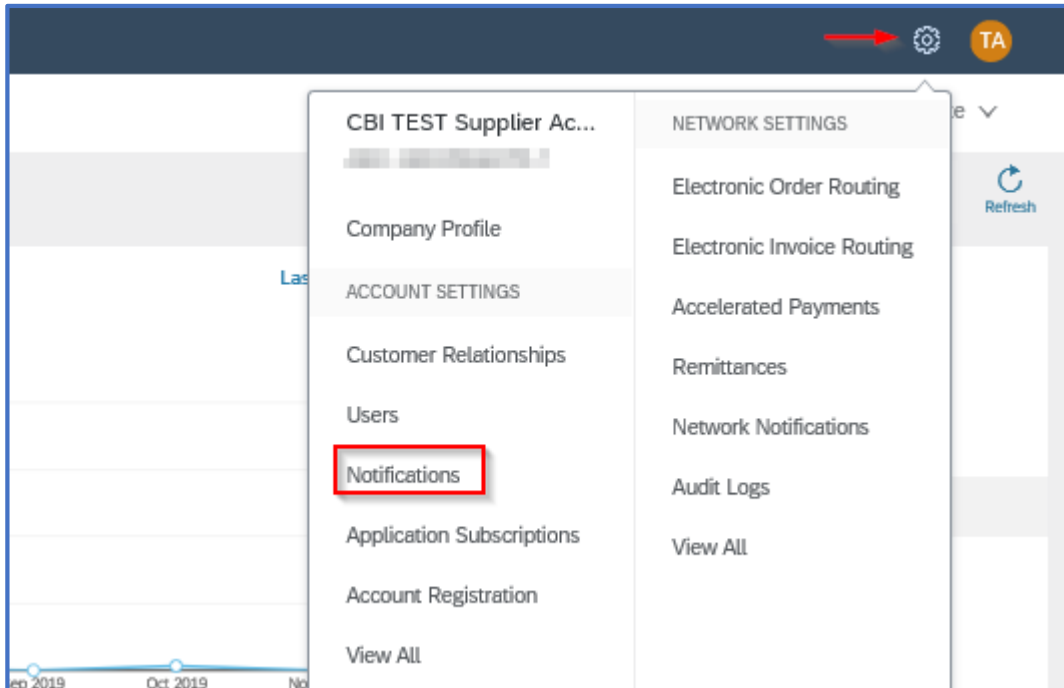
- Create a new user with a different email address or location
- Create different roles depending on the function of the position
 - Select capability options for each user



Modify Notifications

You can modify the way that Notifications are delivered to your company email and specify the email address for each type of notification

1. Select **Company Settings > Notifications**:



2. Select the notification and the email to which you want to send it to

